



VETERANS MEMORIAL PARK FOUNDATION OF PENSACOLA, INC.  
Board of Directors Meeting, October 26, 2017  
MINUTES

**Board Members Present**

Butch Hansen, Michael Swinehart, Pete Frano, Jim Murphy, Jim Durr, Lisa Rawson, Dave Glassman, Paul Entrekin, and Pete McKanna.

**Board Members Absent**

Joe Glover, Roberto Rivera, Bill Weeks (City representative), and Ed Holt (legal advisor).

**Guest(s) Present**

Richard Penrose (applicant for the board); Ed Czapiga (Vietnam Veteran); and Warren Palmer (volunteer coordinator).

(Motions and actions taken are listed in red)

**Call to Order and Welcome:** President Hason called the meeting to order at 3:30 p.m. and asked those present to observe a moment of silence for those we memorialize in the Park. The Pledge of Allegiance followed the moment of silence.

President Hansen welcomed the visitors who had nothing to present to the Board.

**Minutes:** The minutes of the October 12, 2017 board meeting were presented for approval. **Motion by Paul Entrekin to approve minutes as presented. Second by Jim Durr. The motion carried.**

**President's Report:** President Hanson reported on the following:

- He contracted with Randy New, the GWOT Memorial designer, on October 23, 2017. A contract was necessary to receive the funds allotted in the Escambia County budget.
- He expects to receive \$500.00 from Councilwoman Jewel Cannada-Wynn from her discretionary fund.
- He provided a review of U.S. Coast Guard interest in and support of the plaque fundraiser. Minor changes were made to accommodate the desires of Coast Guard donors purchasing plaques.
- There were no new security issues to report.
- The landscaping contractor still wants to perform maintenance on Sunday mornings due to their scheduling requirements. They have committed to not performing any loud work when Park visitors are present.
- **Made a motion to amend the by-laws to create the position of Operations Officer. Second by Paul Entrekin. The motion passed.** This new position, which replaces the Maintenance and Planning chair, will be filled by Peter McKanna. The benefits include providing a fifth member of the Executive Committee to avoid potential tie votes and elevate the position held by Peter McKanna which is so vital to Park operations.
- Under the recently amended by-laws, the Executive Committee can approve Board member terms beyond the second term. Four Board members are completing their second term. President Hansen has not heard from Joe Glover and assumes he wishes to come off the Board. Roberto Rivera wishes to come off the Board but continue as a volunteer. David Glassman and Michael Swinehart desire to remain on the board for another term. The Executive Committee voted to approve the both members of consideration by the full board. **Motion by Butch Hansen to reelect David Glassman and Michael Swinehart. Second by Paul Entrekin. The motion carried.** These actions left four open seats to be filled by regular election.
- President Hansen explained that two applicants for Board membership withdrew their applications for personal reasons. There were five remaining applicants to be considered by the board. After a discussion of the applicants, a vote was held. Richard Penrose, Andy Caputi, and Stacy Pruitt were the three highest vote-getters by a large margin. Due to the margin, President Hansen proposed the top three be considered first. **Motion by Paul Entrekin to seat the three top vote-getters. Second by Peter McKanna. The motion carried.**



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- The remaining two applicants, whose vote totals were very close, were then discussed. Nancy Bullock-Prevot had a slight lead over Joe Waldron. **Motion by Lisa Rawson to seat Nancy Bullock-Prevot. Second by David Glassman. The motion carried.**
- Officers will be elected after the new Board is seated. This typically occurs at the first meeting after Veterans Day, but the Board later decided to hold another meeting before Veterans Day for planning purposes. The new Board members will be seated at the earlier meeting. President Hansen restated his

Committee Reports

**Operations Officer:** Pete McKanna reported on the following:

- The plaques in front of the Wall South and the Wall South 25<sup>th</sup> anniversary installation plaque will be installed the week of October 30, 2017. The final plaque rendering was completed and only three plaques have not yet been sold.
- The painting project was completed on October 21. The painted areas were pressured washed to prepare for painting. The company that did the work spent more time than expected but capped the cost to the Board at the approved maximum of \$1,500.00. Sherwin-Williams also provided the paint and other materials at a 50 percent discount.
- Smith Electric is ready to mount lights for the GWOT Memorial. Volunteer support may be needed to prepare the area for cables and associated infrastructure.
- President Hansen also provided a review of upcoming events and Lisa Rawson provided an update on the Veterans Day essay contest.

**Technology:** Dave Glassman reported on the following:

- The solicitation email on the Wall South plaques resulted in three sales.
- A draft policy for the Marine Aviation Bell Tower is still in the works.

**City:** Bill Weeks was not present.

**Finance and Marketing:** Dave Glassman had nothing to report.

**Treasurer's Report:** Pete Frano reported on the following:

- He provided a review of outstanding bills recently paid.
- The balance is down to approximately \$37,000 but will be back to \$47,000 after the \$10,000 allotment from the County for the GWOT Memorial is received. An invoice is required to receive the funds.

**Volunteer Liaison:** Warren Palmer had nothing to report.

Business From the Floor

President Hansen asked if there was any business from the floor. The following topics were discussed:

- Paul Entrekin discussed the meeting schedule and how that schedule results in a meeting on Thanksgiving. To accommodate the holiday and ensure a successful Veterans Day ceremony, the November meetings were moved up one week each.

**Adjournment:**

The meeting adjourned at 5:21 p.m. The next meeting is scheduled for Thursday, November 9, at 3:30PM.

Submitted by:

James M. Murphy