



VETERANS MEMORIAL PARK FOUNDATION OF PENSACOLA, INC.  
Board of Directors Meeting, November 9, 2017  
MINUTES

**Board Members Present**

Butch Hansen, Michael Swinehart, Jim Murphy, Jim Durr, Lisa Rawson, Dave Glassman, Paul Entrekin, Pete McKanna, Roberto Rivera (outgoing), Richard Penrose (incoming), Andy Caputi (incoming), Nancy Bullock-Prevot (incoming), Stacy Pruitt (incoming), and Bill Weeks (City representative),.

**Board Members Absent**

Pete Frano, Joe Glover (outgoing), and Ed Holt (legal advisor).

**Guest(s) Present**

Jack Brown (Immediate Past President); Harold Brown (WWII Veteran, father of Jack Brown); Dr. Sandra Winborne; and Warren Palmer (volunteer coordinator).

(Motions and actions taken are listed in red)

**Call to Order and Welcome:** President Hason called the meeting to order at 3:30 p.m. and asked those present to observe a moment of silence for those we memorialize in the Park, especially Sgt. 1st Class, Stephen B. Cribben, 33, 2d Battalion, 10th Special Forces Group recently KIA in Afghanistan. The Pledge of Allegiance followed the moment of silence.

President Hansen welcomed the incoming members of the Board and asked all members to stand and receipt the oath of office. President Hansen then welcomed the visitors and invited Jack Brown to address the Board if he desired. Mr. Brown spoke about President Hansen's leadership of the Board and then introduced his father, a former Navy enlisted pilot. President Hansen then recognized Dr. Sandra Winborne who briefly spoke about her friend, Nancy Bullock-Prevot.

**Minutes:** The minutes of the October 26, 2017 board meeting were presented for approval. **Motion by Jim Durr to approve minutes as presented. Second by Richard Penrose. The motion carried.**

**President's Report:** President Hanson reported on the following:

- Note two mistakes in the Veterans Day ceremony program were noted.
- The current Vice President (Michael Swinhart), Secretary (Jim Murphy), and Treasurer (Pete Frano) have indicated a desire to continue serving in those capacities. Paul Entrekin has been nominated for President. **Motion by Jim Durr to accept the slate as presented. Second my Lisa Rawson. The motion carried.**
- There were no new security issues.
- The Marine Corps League has invited the VMPF to participate in an upcoming raffle. A total of 510 tickets will be sold with a grand prize of \$20,000.00; second prize of a \$6,000.00 mattress; third prize a high-end kitchen application/mixer. Proceedings would be divided between the Marine Corps League, VMPF, and Navy League. Members of each organization would be asked to seel tickets; unsold tickets would be returned to the Marine Corps League for last-minute sales. **Motion to participate in the raffle by Michael Swinehart. Second by Stacy Pruitt. The motion carried.**
- President Hansen, Pete McKanna, and the City Park Department met with the new landscaping contractor to discuss the work. The landscaping was reviewed along with an expert from the Unviersity of West Florida. Based on this meeting, the contractor is preparing a proposal to replace some of the sod in the Park to ensure all grass matches which will make maintenance easier and treatments more effective. The proposal will include ground preparation and sod costs; installation will be completed by volunteers.
- Changes to the license agreement are still pending. President Hansen with work with Ed Holt and City legal to draft a new document that includes changes to the maintenance contract and relationship with Admiral Mason Park.
- Provided an update for the new Board members on the GWOT Memorial plans. President Hansen has applied for a \$10,000.00 from the Bear Fmaily Foundation to fund the remaining costs of the memorial.



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- All but two of the plaques for installation in front of the Wall South have been sold. A policy for bricks and tiles for the Marine Aviation Bell Tower is pending but needs to progress; at least a half dozen people are already interested in purchasing tiles. MATSG 21 wants to purchase a tile for the recent C-130 mishap in Mississippi in honor of their Marine Corps Ball guest speaker. **Motion by Dave Glassman to allow MATSG 21 to purchase the tile as desired for \$50.00. Second by Jim Durr. The motion carried.**
- Gave an update about recent events and tour groups at the Park. Of note, the Council on Aging recently brought some Veterans to the Park along with their family members and a Color Guard.
- Gave an update on upcoming events. The Escarosa Coalition on the Homeless will conduct a candlelight vigil utilizing Veterans Memorial Park and Admiral Mason Park at 6:00 p.m., November 18.
- Reviewed the schedule of events on Memorial Day.

Committee Reports

**Operations Officer:** Pete McKanna's items were covered during the President's Report.

**Technology:** Dave Glassman had no updated to report.

**City:** Bill Weeks reported on the following:

- Informational signs for the Park kiosk are ready by the City will not pay for them. Mr. Weeks will pay for them personally.
- The Hawkshaw property is probably sold. This led to a brief discussion about the potential negative impacts on the Park and Park visitors.

**Finance and Marketing:** Dave Glassman had nothing to report.

**Treasurer's Report:** President Hansen presented a brief financial report:

- The \$10,000.00 contribution from Escambia County was received as was a \$500.00 donation from Councilwoman Jewel Cannada-Wynn from her discretionary fund.
- The account balance is approximately \$50,000.00.

**Volunteer Liaison:** Warren Palmer had nothing to report.

Business From the Floor

None.

**Adjournment:**

The meeting adjourned at 4:56 p.m. The next meeting is scheduled for Thursday, November 30, at 3:30PM.

Submitted by:

James M. Murphy