



VETERANS MEMORIAL PARK FOUNDATION OF PENSACOLA, INC.
Board of Directors Meeting, January 11, 2018
MINUTES

Board Members Present

Paul Entrekin, Pete Frano, Jim Murphy, Butch Hansen, David Glassman, Nancy Bullock-Prevot, Andy Caputi, Peter McKanna, Stacy Pruitt, Richard Penrose, and Bill Weeks (City Representative),

Board Members Absent

Michael Swinehart, Jim Durr, Lisa Rawson, and Ed Holt (legal advisor).

Guest(s) Present

Bill Cody, Roberto Rivera, and Warren Palmer (volunteer coordinator).

(Motions and actions taken are listed in red)

Call to Order and Welcome: President Entrekin called the meeting to order at 3:30 p.m. and asked those present to observe a moment of silence for those we memorialize in the Park. The Pledge of Allegiance followed the moment of silence.

President Entrekin opened the meeting by saying he would recognize visitors for 4-5 minutes if they wish to make a presentation. He then recognized Capt Bill Cody, USMC (Retired) who gave a brief presentation, with help from Dave Glassman, and ideas for improving the tiles beneath the Marine Aviation Bell Tower Memorial (MABTM). All of the existing tiles will be removed and replaced with a durable plastic material. Bill Cody's presented three options for the layout of the existing tiles and new tiles to be sold as a fundraiser benefiting the Park general fund. The designs include a mix of 4" x 4" and 8" x 8" tiles to be sold for donations of \$250.00 and \$500.00, respectively.

Motion by Dave Glassman to move forward with option 3 of the three designs presented. Second my Peter McKanna. This design includes 104 smaller and 19 larger tiles available to donors and 42 smaller and 13 double tiles already accounted for as replacements. The motion carried. This topic led to a brief discussion regarding the brick project elsewhere in the Park. Butch Hansen stated the need to send the Mayor a letter explaining the projects they will both require significant work in the Park. Butch volunteered to draft such letter.

Minutes: The minutes of the December 14, 2017 board meeting were presented for approval. **Motion by Butch Hansen to approve minutes as presented. Second by Pete Frano. The motion carried.** Jim Murphy distributed 2018 Conflict of Interest forms to those Board members present. This document is an annual requirement of all Board members.

Treasure's Report: Pete Frano reported on the following:

- The current balance in the checking account is \$43,160.00.
- He is endeavoring to ensure all of the pledged tiles recently installed in front of The Wall South have been funded. There is currently a minor discrepancy between pledges and verifiable funds received since many checks and some cash were received without appropriate annotation. He will continue balancing these transactions and report on the status at the next meeting.
- The balancing of funds from the previous tile sale required a \$50.00 expenditure to acquire copies of deposited checks as Pentair does not provide electronic images of the checks. This led to a brief discussion about potentially locating a new bank which provides such service as well as a recommendation by Pete McKanna to establish a separate account for each fundraiser to make easier the accounting of proceeds.

President's Report: President Entrekin reported on the following:

- Signal 88 reported one incident of vandalism involving chalk graffiti in the Korean War Memorial. Butch Hansen cleaned the affected areas.
- The GWOT Memorial architect reported that the miniature statues could not be cast in resin according to the because the wings would be too fragile, according to the foundry. After a brief discussion, it was decided to ask again if resin could be used or possible metals which would be less expensive than bronze which was previously estimated to cost approximately \$900.00 per miniature.



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Committee Reports

City: Bill Weeks reported on the following:

- He had not update on the restroom project. Butch Hansen reported that he had spoken with Brian Cooper, the Director of Parks and Recreation, who indicated that his intentions is to move funds within his department to help fund the project. There was no financial date included but it was thought this action could account for approximately half the project cost. Mr. Cooper suggested contacting the Mayor and City Council members for possible additional monies from their discretionary funds. Butch has spoken with the City Administrator and hopes a mid-year budget reprogramming will include the bathroom project.

Operations Officer: Pete McKanna reported on the following:

- Distributed a draft script for the plaque that will be on the GWOT Memorial and solicited input and/or corrections and would provide the draft to the plaque maker unless there were objections. There were no objections; however, the plaque currently includes both Global War on Terror and Global War on Terrorism in the text which could cause confusion regarding which is correct.
- There was a brief discussion on the brick sale project. Richard Penrose and Nancy Prevot-Bullock volunteered to co-chair that fundraiser.

Technology: Dave Glassman reported on the following:

- Presented a draft MABTM fundraiser policy and a draft flyer. He also volunteered to be the chair of the fundraising project mentioned earlier. The policy will be edited to include additional costs to donors for specialized/non-aviation unit insignia desired on tiles. **Motion by Butch Hansen to accept the policy as written with an addendum to limit plaques at the base to memorial plaques only with plaques for other (non-memorial) purposes to be installed on the Memorial pillars. Second by Richard Penrose. The motion carried.**

Finance and Marketing: No report was given.

Adjournment:

The meeting adjourned at 5:01 p.m. The next meeting is scheduled for Thursday, January 25, at 3:30PM.

Submitted by:

James M. Murphy