



VETERANS MEMORIAL PARK FOUNDATION OF PENSACOLA, INC.
Board of Directors Meeting, August 29, 2017
MINUTES

Board Members Present

Butch Hansen, Michael Swinehart, David Glassman, Peter Frano, Peter McKanna, Jim Murphy, Jim Durr, Paul Entrekin, Lisa Rawson, and Ed Holt.

Board Members Absent

Roberto Rivera, Joe Glover, Jack Brown, and Bill Weeks.

Guest(s) Present

John Maxwell, Honorary Chief Petty Officer; Chief Petty Officer Keith Harris; Lenny Collins, Gloria Collins, Gabe Fitch, and Doc Dodge, Marine Corps League; Derek Olford, Team Red, White, and Blue; and Warren Palmer, Volunteer Coordinator.

(Motions and actions taken are listed in red)

Call to Order and Welcome: President Hansen called the meeting to order at 9:33 a.m. and asked those present to observe a moment of silence for those we memorialize in the Park, Staff Sgt. Aaron R. Butler, 19th Special Forces Group; Sgt. Roshain Euvince Brooks, Spc. Allen Levi Stigler 82nd Airborne Division; ET1 Nathan Findley, IC1 Abraham Lopez, ET2 Kevin Sayer Bushell, ET2 Jacob Daniel Drake, IT2 Timothy Thomas Eckels Jr., IT2 Corey George Ingram, ET3 Dustin Louis Doyon, ET3 John Henry Hoagland III, IC3 Logan Stephen Palmer, ET3 Kenneth Aaron Smith, USS JOHN S. MCCAIN (DDG 56). The Pledge of Allegiance followed the moment of silence.

President Hansen welcomed the visitors and began by mentioning a policy statement is needed for how to manage the Marine Aviation Bell Tower is needed. He then recognized Mr. Derek Olford of Team Red, White, and Blue. Mr. Olford discussed the annual Red, White, and Blue flag event beginning on September 11. The flag will be carried across the United States and will arrive in Pensacola on October 31. Mr. Olford would like to use the Park to accept the flag from the Mobile team, retire colors for the evening, and then have a short, 30-minute ceremony at 8:00 a.m. on November 1 as the flag continues its journey, through Navarre and eventually ending in Tampa.

President Hansen then recognized Honorary Navy Chief John Maxwell. HCPO Maxwell discussed the annual Chief Selectee clean-up of the Park, now in its fifth year, scheduled for September 5. HCPO Maxwell introduced Chief Keith Harris who is the coordinator of this year's event for Corry Station and he expressed the Chiefs' support of the event. Both gentlemen discussed the plan and timeline for the event. HCPO Maxwell also discussed the American Legion Post 240 monthly car show, produced by the Pensacola Area Chief Petty Officers Association (PACPOA), which supports local charities. The PACPOA has chosen the Veterans Memorial Park as the charity supported during the September 10 show with the proceeds earmarked for the War on Terror Memorial.

President Hansen then recognized the remaining visitors and the upcoming 25th Anniversary of the Wall South. Pete McKanna reported that we are on track for the plaque recognizing the anniversary and the people responsible for the Wall South. The plaque is on track for installation in advance of Veterans Day.

Jay Fitch addressed the Board and asked if political rallies were allowed in the Park. President Hansen assured the audience that the Board has not endorsed political rallies but, as a City park, permission to use the facility is not required and not always sought.

Lenny Collins then addressed the Board and a discussion was held regarding possible guest speakers for Veterans Day. Lisa Rowson also discussed the essay prompt for this year's essay contest. President Hansen also discussed the expected sale of the Hawkshaw property and the need to coordinate with the owner on possible use of the lot which has historically been used for a band, parking, and other events after the Veterans Day parade and during the Park ceremony.



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Minutes: The minutes of the August 10, 2017 board meeting were presented for approval. **Motion by Paul Entrekin to approve minutes as presented. Second by Jim Durr. The motion carried.**

Treasurer's Report: Pete Frano provided an explanation of the finances, highlighting the donation income so far this year, specifically several very generous donations. President Hansen stated that he had received confirmation from the City that they will be taking over the lawn maintenance as a October 1, 2017. Pete Frano reported the current balance is \$47,038.42.

President's Report: President Hansen reported on the following:

- There is nothing new regarding security and everything is going fine.
- A policy is needed regarding future placement of memorial bricks in and around the Marine Aviation Bell Tower. David Glassman will prepare a draft policy regarding memorial bricks, tiles sold as a fundraiser, and related issued.
- President Hansen has not yet finished designing a new sign with instructions for using the kiosk; it should be completed before the next meeting.
- President Hansen submitted an application for a grant from the Sheriff's Law Enforcement Trust Fund. He received an email during the meeting indicating the application had been approved for \$5,000.
- The Impact 100 grant application is pending. Notice to finalists is expected the week of September 11.
- There are four Board members whose terms are ending in November; Roberto Rivera, Joe Glover, Mike Swinehart, and David Glassman. There are also two vacant seats. President Hansen has received six applications to date. All applications will be considered in October for terms beginning in November.
- **Paul Entrekin made a motion to amend Article 3, Section 5 of the By Laws as described below. Second by Jim Durr.**

CURRENT: Each director shall hold office for a period of 3 years and until his or her successor is elected and qualifies. Each director can be re-elected for an additional 3 year period. One third of the directors will turnover each year. The first board shall be constituted such that 5 will serve for 1 year, 4 will serve for 2 years, and 4 will serve for 3 years..

PROPOSED AMENDMENT: Each director shall hold office for a period of 3 years and until his or her successor is elected and qualifies. Each director can be re-elected for an additional 3 year period. One third of the directors will turnover each year. Subsequent to a second 3 year period, a director may be re-elected to an additional 3 years period by approval of the Executive Committee.

The motion was passed unanimously.

- **Paul Entrekin made a motion to change the Board meetings from Tuesday to Thursday as follows: The second Thursday of the month shall be a meeting of the entire Board. The fourth Thursday of the month shall be a meeting of the Executive Committee but still open to all Board members and visitors. Second by Mike Swinehart. The motion was passed unanimously.**

Committee Reports

Events: President Hansen discussed several upcoming events and will share an Outlook calendar with the Board to maintain everyone's awareness.



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Merchandise: Bob Rivera was not present but did recently purchase pins and patches that will be for sale during the Veterans Day ceremony.

Maintenance: Pete McKanna reported on the following:

- Reiterated that the Wall South 25th anniversary plaque will be installed during the week of October 30 and will be ready for unveiling during the Veterans Day ceremony.
- All bronze statues will be cleaned the same week.
- We need to move forward with the planned replacement of the walkway lights with granite plaques. This project could raise \$3,500-\$6,800 as a fundraiser. Warran Palmer will work with Frenchy LaFontaine to ensure the project moves forward soon.
- Discussion was held about having the Chief Selectees perform the needed painting at the entrance to the Park and around the flagpole. Due to the tight timeline of Pete McKanna's travel schedule, the decision was made to not try and get this project done next week but it will be scheduled for completion before Veterans Day.

Technology: Dave Glassman reported on the following:

- Great feedback was received from the public and families after the recent Marine Aviation ceremony.
- Veterans Memorial Park Foundation will be one of the beneficiaries of the Pensacola Beach Songwriters Festival scheduled for Friday, October 6.

Adjournment:

The meeting adjourned at 5:33 p.m. The next meeting is scheduled for Thursday, September 14, at 3:30PM.

Submitted by:

James M. Murphy