



VETERANS MEMORIAL PARK FOUNDATION OF PENSACOLA, INC.
Board of Directors Meeting, February 07, 2017
MINUTES

Board Members Present

David Glassman, Peter McKanna, Butch Hansen, Paul Brown, Paul Entrekin, Joe Glover, Jim Murphy, Lisa Rawson, and Bill Weeks (City Representative).

Board Members Absent

Michael Swinehart, Roberto Rivera, Peter Frano, Jim Durr, Ed Holt (Legal Advisor), and Jack Brown (Immediate Past President).

Guest(s) Present

Warren Palmer, Volunteer Coordinator; and Forrest Holt, Aircraft Aviation Firefighters Association.

(Motions and actions taken are listed in red)

Call to Order and Welcome: President Hansen called the meeting to order at 3:30 p.m. and asked those present for a moment of silence for those we honor and memorialize at the Park. The Pledge of Allegiance followed the moment of silence.

President Hansen recognized and welcomed the guests present and David Glassman introduced Forrest Holt. Mr Holt then addressed the Board regarding plans for the Aircraft Aviation Firefighters Association reunion scheduled for September 21-23, 2017. Mr. Holt intends to plan an event at the Park for reunion attendees, hopefully 80-90 Veterans and guests.

Minutes: The minutes of the February 7, 2017 board meeting were presented for approval. **Motion by Paul Entrekin to approve minutes as presented. Second by Lisa Rawson. The motion carried unanimously.**

Treasurer's Report: Paul Brown reported that 2017 income and donations to date were \$8,638.81 and total expenses to date were \$2,640.00. The current balance is \$50,080.74.

President's Report: President Hansen reported on the following:

- Receipt of three donations: \$5,000 from the Escambia County Sheriff's Department; \$1,000 from the Marine Corps League; and \$1,500 from Melissa Lister.
- Provided an explanation of the new daily security report provided by the security contractor.
- Met with Rusty Wells from the City of Pensacola regarding Admiral Mason Park and the idea to combine maintenance of that park and the Veterans Memorial Park. The City will try to add Veterans Memorial Park requirements to the Admiral Mason Park maintenance contract; this plan would not include maintenance of the pond in Admiral Mason Park which has specific oversight and maintenance requirements. The intent is for the City to fund maintenance of both parks with the Board providing contract supervision. This would necessitate a modification to the lease agreement; Ed Holt is working on the necessary language.
- Grant applications: There has been no notification regarding the Gulf Power grant; the county has invited the Park Foundation to apply again this year; President Hansen will attend an Impact 100 workshop on 20 April and is preparing another grant application.
- Organizers of the Ciclovía event, scheduled from 9:00am to 2:00pm on March 25, 2017 in Pensacola, asked that they Park be included in the event. This could bring many people to the Park and involved Board members acting as tour guides. President Hansen was to attend a Ciclovía meeting on February 22.
- Received a call on February 20 from the Escarosa Coalition of the Homeless regarding an awareness walk for which they would like to use the Veterans Memorial Park and Admiral Mason Park. President Hansen told them he had no issues and invited them to use the Park for this purpose. The date of the event is expected to be a Saturday in late-September or November 18.



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- Warren Palmer proposed the idea of conducting a donor event at the Park to invite potential donors and provide information to them about specific needs. A discussion followed with several ideas presented on how to conduct such an event. More discussion and planning will take place to move this idea forward.

Committee Reports

City: Bills Weeks reported on the following:

- No further information to provide regarding the Hawkshaw property Request for Proposals.

Events: Roberto Rivera was not present.

- President Hansen reported that Master Guns remains physically limited.
- President Hansen mentioned that planning needed to begin for Memorial Day. This led to a lengthy discussion regarding the event schedule and Board members nominating potential guest speakers.

Maintenance and Planning: Peter McKanna reported on the following:

- The names to be engraved on The Wall South are ready. The contractor prefers to set-up and prepare, and begin engraving, before the public and any press begin viewing the work being done. He will set a date and a rain date for the event and provide them to the Board for a press release and publicity.
- Permission has been received from the City to trim the hedges over The Wall South. He recommends trimming to a two foot height above ground. He is working with the maintenance contractor to schedule the work and with Warren Palmer to schedule volunteers from NAS Pensacola to assist. Bill Weeks has made arrangements for the City to pick up and dispose of the waste. The maintenance contractor's portion of this project is not covered in the contract and must be funded. **Motion by Lisa Rawson for the Board to fund this work. Second by Joe Glover. The motion carried unanimously.**

Technology: David Glassman reported on the following:

- Two emails have been prepared and are ready for release: one to announce the engraving of additional names on The Wall South; one for a survey about Veteran mental health services in the Pensacola area. David Glassman asked all Board members to review the email verbiage and provide him edits. **Motion by Peter McKanna to send the survey email to Veterans. Second by Paul Brown. An extensive discussion followed the motion. The motion carried 7-1 with Lisa Rawson voting against.**

Joe Glover addressed the Board regarding his ongoing legal issue with the City. He stated he did not want his membership on the Board to interfere with the goals of the Foundation. Several Board members expressed their support of his continued membership.

Adjournment:

The meeting adjourned at 5:45 p.m. The next meeting is scheduled for March 14, 2017 at 3:30PM. It is anticipated Michael Swinehart will preside due to President Hansen being out of town until March 18.

Submitted by:

James M. Murphy